User Portal User Guide

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Overview

The user portal application allows users administer themselves.

The following applications are available.

- Change PIN
 Reset PIN
- · Provision a Mobile device Sync a Token

User Portal Usage

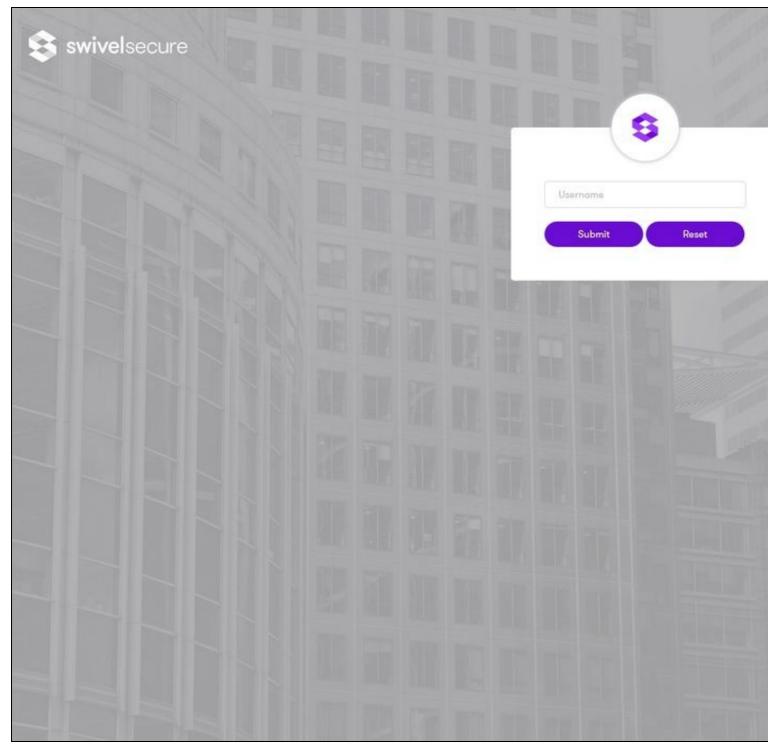
Navigate to the userportal page; https://IP:8443/userportal. The userportal should be displayed.

User Portal Administration Guide

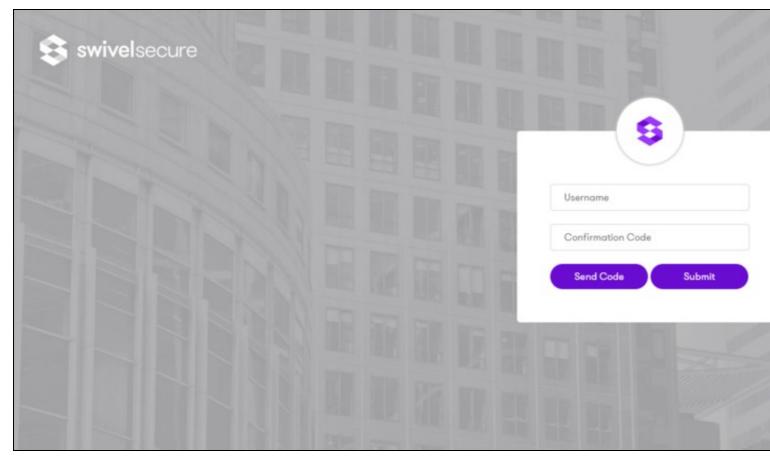
For more information about how to configure User Portal please see User Portal Administration Guide

User Portal Login

Here you can enter a user name and click Submit to access the User Portal.



From 4.0.5, if confirmation code is enabled, it will be sent to email/sms and requested together with user name. If too many requests are done in a short period of time, an error is returned.



User Portal Menu

The below screen will show once the username has been submitted.

Mobile Provisioning Reset PIN	User Portal				
Change PIN Token Management	The User Portal allows users to administer themselve				
	© 2016 Swivel Secure. All rights reserved.				

User Portal Mobile Provision

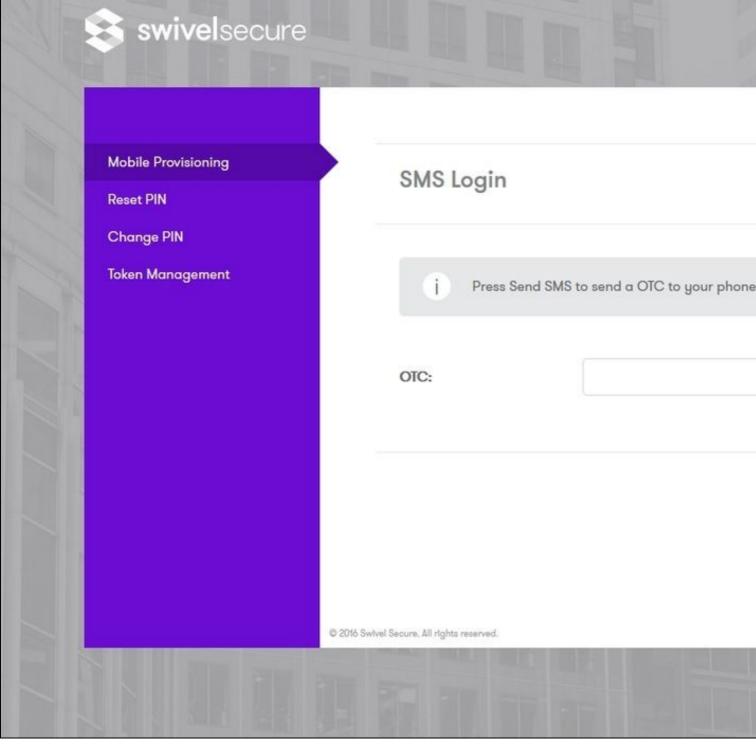
The Mobile provision option allows a message to be sent to the user or to use QR Code Provision.

	ile Provisioning t PIN		Mobil	e Provi	sioning		
Cha	nge PIN						
Toke	Token Management		(I)	Select the	e appropria	te option	
			Send	d code via e	-mail		Display co

User Portal Mobile Provision On Screen

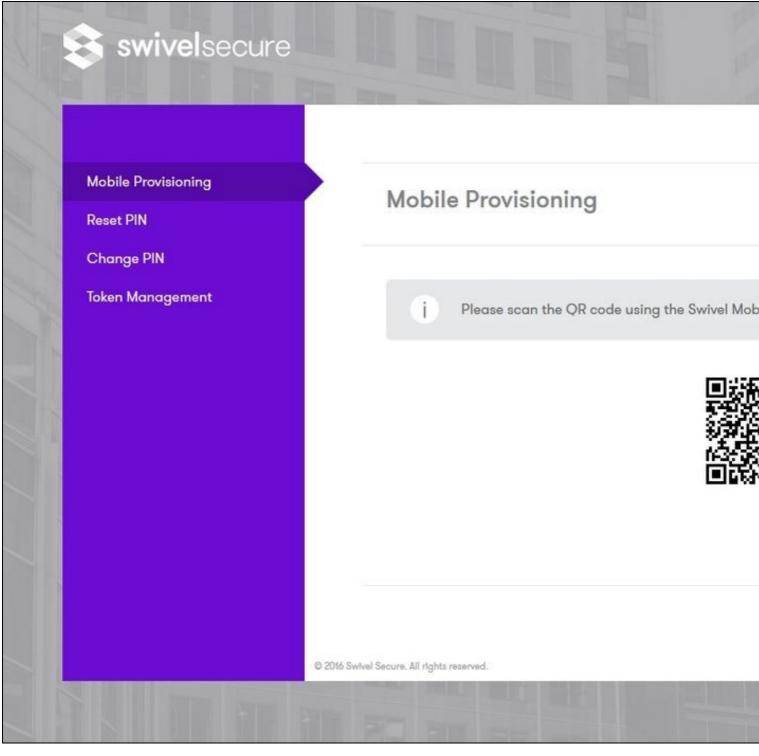
To use the QR Code Provision the user needs to authenticate by entering an OTC, this screen allows the SMS to be sent to the user.

Note: from 4.0.5, if confirmation code is enabled, this step is not required.



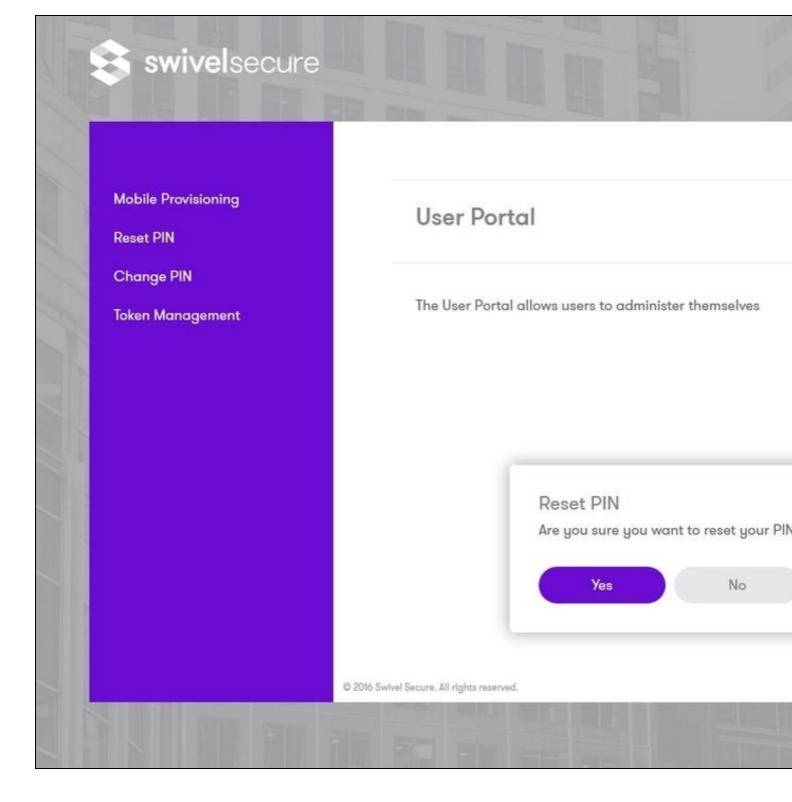
User Portal Mobile Provision by QR Code

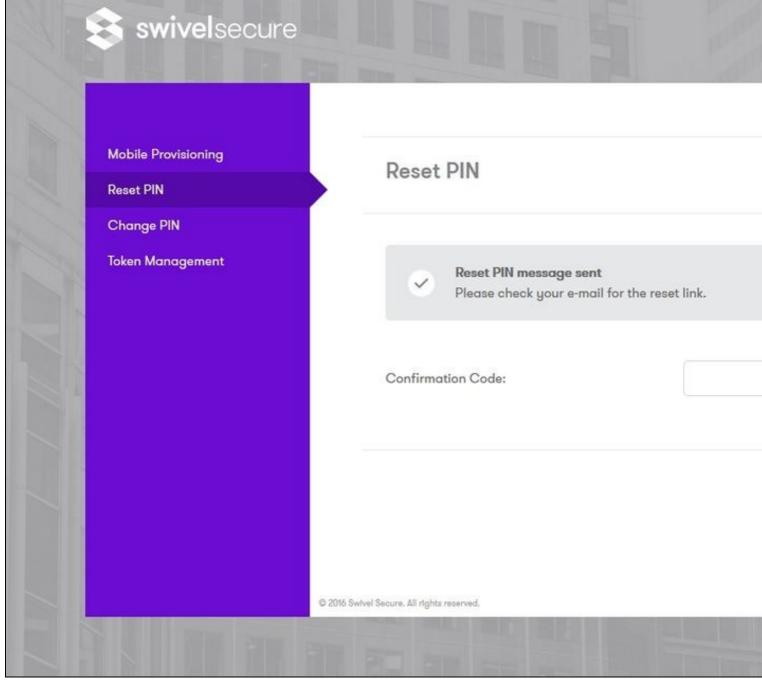
A valid OTC will display the QR Code Provision.



User Portal ResetPIN

ResetPIN allows a user to be sent a new PIN number. The user is sent a reset code to enter into the below page, which if correct when submitted will create a new PIN and send it to the user.

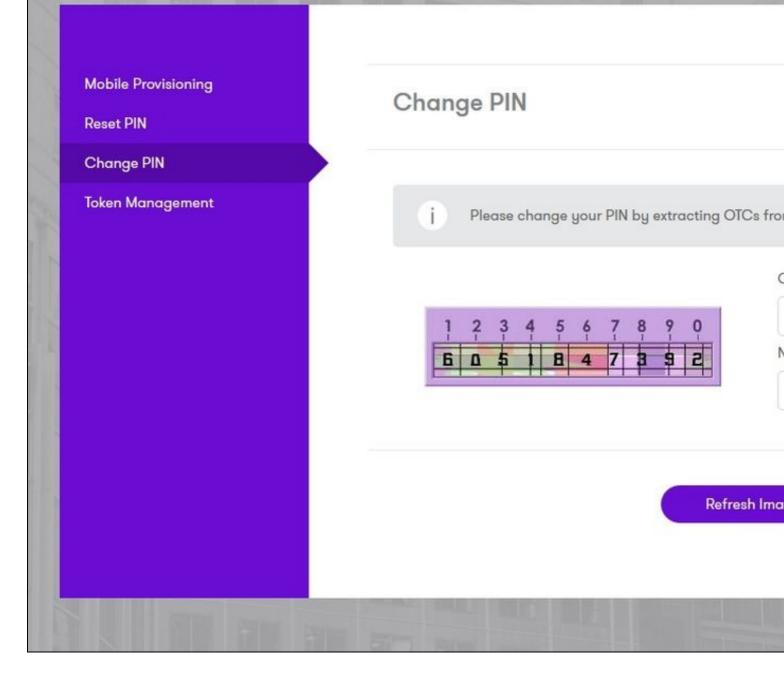


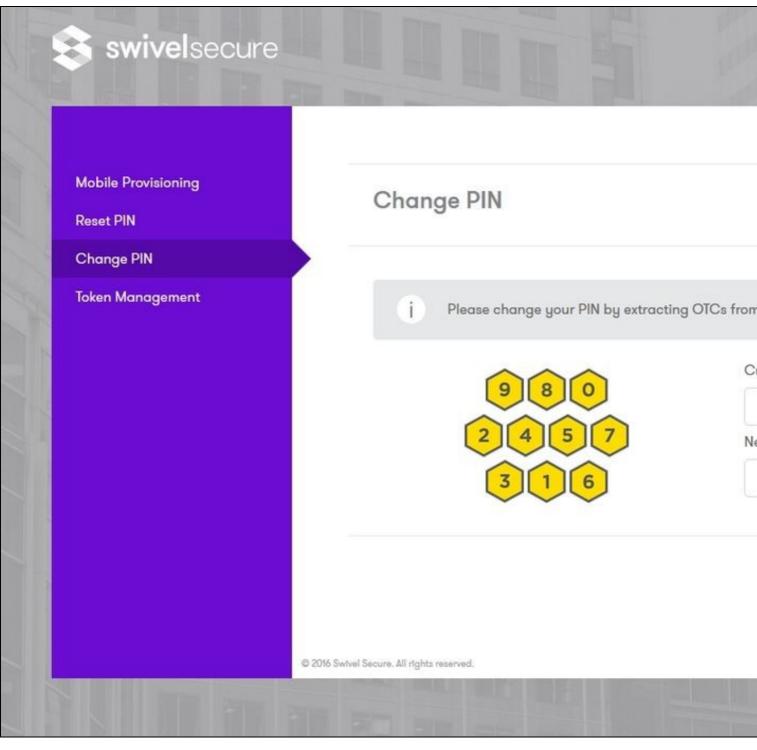


User Portal ChangePIN

ChangePIN allows users to change their PIN number. Different options such as by using the TURing or Pinpad or direct entry of the PIN are available. The one configured by the admin will be displayed. Some examples are displayed below.







User Portal Token Sync

Token Sync allows a user to synchronise a new or existing token by entering two consecutive OTC from the token.

